

Minutes of Stoke Holy Cross Playing Field Committee Meeting held on

10th October 2019 at the Pavilion at 7.30 pm

Present: Cllr. S Hull (Chair), M Davies, G Jinkerson, C Cann, R Innocent
A Rose ~ Parish Clerk

1. **Apologies for absence were received and accepted from S Collins and B Taylor.**

2. **Minutes of the Meeting held on 18th July 2019:** these had previously been circulated and were unanimously approved as a true record of the meeting.

3. Matters Arising

- After further investigation the council have decided to continue to monitor the leaning tree, the advice given was that the tree is healthy. It was also suggested to perhaps have a risk assessment carried out on all trees owned by the parish by a qualified tree inspector.
- R Innocent representing Stoke United Football club circulated a quotation from "Groundcare Grounds & Sports Turf" to all members. They are specialists in maintaining a healthy playing field. The quotation received was for the amount of £1,800.00. They proposed to carry out this work (seeding) in June. Following from this discussion the following questions were raised; Who would pay for it? Would the amount be shared? What's the guarantee that the seeding will take especially when the grass contractors advised the best time of the year to seed is March or October?
The Parish Council's policy is to review three quotes; R Innocent had kindly offered to look into getting a further two quotes.
It was also suggested that perhaps we could arrange a site meeting with someone from the professional sports grounds company to talk us through all works involved and answer any questions we may have.
- M Davies reported that the gate lock is fixed however a new spring is required. M Davies had kindly offered to fit this.
- The clerk reported that a new chain and seat had been purchased for the zip wire however the chain is too long. M Davies and G Iaccarino had kindly offered to cut the chain to size and fit. The clerk was tasked with ordering a break (stopper) for the Zip wire.
- The rubbing down and re-painting of the football goals are still outstanding.
- R Innocent reported that danger signs (No Climbing on Container) were laminated and displayed on the football container, however 24hrs later they were no longer there. After further discussions it was suggested to look into a more resilient A3 sign. R Innocent had offered to investigate this further.
- S Hull and M Davies circulated a poster on dog fouling. The group was pleased with the poster however a suggestion was noted that the message is quite long, which would then have the reverse effect in residents taking note of this notice. All were in agreement to this and decided that perhaps the sign could be divided into two posters, one poster for each message. S Hull had kindly offered to re-look at the poster. G Jinkerson had kindly offered to look into a more resilient sign.

4. Report from the Junior Football Club.

A report was read out by R Innocent, the following points were raised;

- The club achieved Chartered Development Status again this season, one of only 13 clubs in Norfolk to do so.
- The club now have 180 children from the local area playing at the club.

Signed _____

Date _____

- Thank you to the Parish Council for supporting the successful Fun Day, they estimated over 1000 visitors.
- A request to cut back the brambles beside the container and also between the houses and playing field at the south road end. The clerk was tasked with contacting CGM.
- Positive feedback for the parish for CGM. Since the summer they have been every two weeks without fail.
- Big thank you to the Parish Council and Clerk for the positive communication and relationship. We look forward to working with you again this coming season.

5. Report on the Playing Field and maintenance work required:

B Taylor was not present for this meeting however reported to the clerk that there were no further additional items to report apart from the existing actions raised from the last meeting.

6. To discuss the Safety Play Inspection Reports: After an in-depth conversation the following points were raised;

- S Hull and G Jinkerson carried out a thorough inspection of both playing areas (Long Lane, Carol Close) following from their Play Safety Inspection course.
- There were many items to be considered following the Annual report received from David Bracey; rubbing, painting, replacing timbers, sanding and many more. It was suggested that perhaps it would benefit the parish to have a handy man to carry out these jobs. The clerk suggested Danny Morley who has carried out many jobs for the parish in the past. The clerk was tasked with contacting Danny Morley to ask if this would be of interest to him and what his hourly charge would be. The Parish Council to consider a handyman. (managed / budgeted at set hours on an hourly rate)
- The clerk was tasked with purchasing an Accident book GDPR compliant.
- There is no signage displayed at carol close play area, it was recommended that a sign should be displayed which clearly shows address and postcode in case of an emergency.
- Parish Council to consider removal of the Gym equipment following advice from the annual report.
- Although the annual report suggests to look at removing the climber, the decision was to look to renovating first.
- Bars to the swings need renovating.
- Spinner ball bearing missed.

7. To review New Play Equipment:

S Hull, G Jinkerson and S Collins will work together to look at an overall plan. To ask the Parish Council for an update on the gifted land to incorporate to the overall plan.

7.1. To review safe surfacing to the embankment slide following the safe play inspection report – The Annual report highlighted damage to the embankment slide; a crack. Due to this damage it was agreed not to currently spend thousands of pounds on replacing the safe surfacing matting until a decision was decided on what to do about the damage. M Davies had offered to speak to John Rackham (J Rackham and sons) a fabricated welder to ask if the slide can be fixed and if so at what cost.

8. Date of the next Meeting: It was agreed to set a new date 5th December 2019. S Hull informed the committee that she is unable to attend the meeting on 12th March. The clerk will confirm the new date for March once agreed with S Hull.

There being no other business the Chairman closed the meeting at 21:11pm and thanked everyone for attending.

Signed _____

Date _____

ACTIONS	Assigned to
Quotation for a tree survey and inspection.	PC
Obtain 2 further quotations for sports turf.	RI
Fix spring to gate.	MD
Cut zip wire chain to size and fit.	MD GI
Order a zip wire break.	PC
To ask Danny Morley if he would be interested in being a handyman to the parish and what his hourly rate would be.	PC
Parish Council to consider a Handyman.	Parish Council
To purchase an accident book (GDPR Compliant).	PC
Football goals require rubbing and re-painting.	
To investigate resilient signs / posters.	RI GJ
To create two posters.	SH
To ask CGM to cut back brambles around the container and between the houses and plying field at the south road end.	PC
Parish Council to consider removal of the gym equipment.	Parish Council
Renovating the Climber, Swing bars and bearing missing from the spinner.	
Update on gifted land	Parish Council
To investigate if the slide can be repaired and if so to get a quotation.	MD

Signed _____

Date _____