

**Minutes of Stoke Holy Cross Playing Field Committee meeting held remotely
on 16th July 2020 at 7.30 pm**

Present: Cllrs. G Jinkerson (Chair), G Baker, R Ward, B Taylor, S Collins.
A Rose ~ Parish Clerk

1. Apologies for absence were received and accepted from D Thomas and L Cozens.
S Hull was unable to join due to technical difficulties with zoom.

2. Minutes of the Meeting held on 5th December 2019: these had previously been circulated and were unanimously approved as a true record of the meeting.

3. Matters Arising.

- If the Parish Council agree to a full tree risk assessment the trees outside the Hairdresser's on Long Lane were to be included. The Parish Council will re-assess at September's PC Meeting.
- Stoke United FC had agreed to install warning signage to the container asking children to not climb on it.
- The Parish Council were in full approval of Stoke United FC in installing a defibrillator at the Pavilion if successful with a grant.

4. To agree the playing field lease to Stoke United Football Club.

Stoke United FC lease agreement was circulated to all, after a minor amendment this was unanimously approved by all.

5. To receive a report from Stoke United Football Club.

R Ward reported the following;

- 200+ signed children for next season; age ranges from 4-18 years with at current 16 teams.
- They are the 7th biggest club in the county.
- 1 of only 3 with FA Chartered development status.
- Through this difficult time, the club reported that they had stayed connected with everyone, looking after children's wellbeing. As soon as it is safe and fit to do so R Ward reported that they will return to playing.
- FA are currently allowing social distancing training 1 x Coach = 5 x Children.

G Baker thanked the Parish Council for their support and allowing for the improved ground works to take place to the Playing Field.

G Baker reported the following;

- All works are now completed and the fencing is down.
- Playing Field is currently 80-85% lush green grass.
- Due to limited rain there are still some bare patches, with permission from the Parish Council G Baker had kindly offered to re-seed, top soil and water these areas, using the water from the Pavilion. Stoke United FC had agreed to pay the difference in the water used. G Baker would also like to fence off this area for approximately four weeks to give the area a good chance to grow. All were in favour.
- Children have been seen playing golf on the playing field, this is a concern for their safety and will also cause damage to the new improved grass. G Jinkerson explained that no golfing signs were put up but unfortunately, they have been removed. S Collins had kindly offered to speak to the parent in regards to the golfing incident.
- Dog fouling is still an ongoing issue. G Baker had suggested to install a knee rail around the perimeter of the field and ask dog owners to walk around it.

6. Report on the Playing Field and maintenance work required:

B Taylor's report was circulated to all members.

- The guttering to the Pavilion is leaking next to the under 12's play area. It was unanimously agreed by all to add this work to D Morley's list.

Signed _____ Date _____

- Two trees at the front of Long Lane adjacent to the new car park are dead and require removing.
- A few residents had asked when the zip wire will be back in use. The clerk was tasked with contacting G Iaccarino who currently has the zip wire and ask him if he could put it back.
- All three wheelie bins have been cleaned; B Taylor had asked how often they will be cleaned? It was agreed to have them professionally cleaned annually and to purchase wheelie bin bags.

S Hull reported the following via an email which the Clerk read out to all, the following were highlighted;

- At Carol Close play area, the netting on the two goals is very loose and require securing. It was agreed to peg down the loose netting to secure it.
- At Carol Close play area, a tyre which had been tied to one of the goals requires removing. SJ Hull had agreed to remove this.

7. To review the fencing between Carol Close play area and the adjacent private dog walking field.

After an in-depth discussion it was unanimously agreed by all to ask D Morley to provide a quote to secure the gap between the private dog walking area and play area with a long-lasting fence / metal barrier.

8. To review a dog fouling policy for the Playing Areas and Field and to consider re-placement of dog bins near the clothes bank.

After an in-depth discussion it was decided that the playing field and playing areas would benefit from signage detailing what is permitted and what is not. The following suggestions were noted; bullet points, big, bold, approximate 12" square sign, advice on detailing legal requirements from Adrian Nicholas and postcode for emergency services.

It was agreed that the Playing Field Committee / Parish Council should introduce a dog fouling policy and look into creating a leaflet drop reminding parishioners that the whole of South Norfolk is covered by a Public Spaces Protection Order and that it is an illegal offence to not clear up the dog mess on land that is open to the air and to which the public is entitled or permitted to have access.

G Jinkerson had offered to investigate this further and will contact Poringland Parish Clerk and Adrian Nicholas (Community Protection Team Leader) from South Norfolk District Council for advice.

It was also unanimously agreed by all to ask the Parish Council to agree the following suggestions to re-site the dog bin from the steps facing Long Lane onto the Playing Field 30 yards from its original location; backing to the gardens on Pettingales. The second bin (new bin currently stored in the Pavilion) installed to the corner across the other side of the playing field next to the embankment slide.

9. To approve schedule of works for D Morely.

The following works were agreed by the Committee;

Long Lane

- Remove the trapeze and rings from the gym equipment.
- To re-site and install two dog bins onto the Playing Field, following approval from the Parish Council.
- Replace guttering to the Pavilion, following approval from the Parish Council for cost of materials used.
- Replace / Repair two drain covers at the Skate Park.

Carol Close

- Secure the fence / barrier to the gap between the Private dog walking area and play area, following approval from the Parish Council in cost and type of materials used.

Signed _____

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- Secure and peg down the netting to the two goal posts.
- Smooth and paint the support to 1 bay 2 cradle seat swing.
- Tighten loose seat fixings to 1 bay 2 flat seat swing.

The clerk was tasked with liaising with D Morely in completing the above works.

10. To review New Play Equipment at Long Lane:

G Jinkerson circulated three quotations, site plans and drawings for all members for their review. G Jinkerson explained in detail and talked through the current ideas. G Jinkerson reported that we are hoping to apply for a grant from Geoffrey Watling to help towards the cost of the new embankment slide and is currently looking into other funding opportunities. It was agreed to look into introducing a regular social community update on the playing areas and to have clarification to any unallocated funds to help assist with the ongoing future plans for the play equipment at Long lane.

11. Date of the next Meeting: 24th September 2020

There being no other business the Chairman closed the meeting at 21:53pm and thanked everyone for attending.

Following Actions below;

1. Parish Council – To reassess the tree risk assessment at Septembers PC Meeting.
2. G Iaccarino – To replace the zip wire.
3. Parish Clerk – To arrange an annual clean for the three waste bins and order wheelie bin bags for B Taylor.
4. G Jinkerson – Contact Poringland parish clerk and Adrian Nicholas (SNC) regarding dog fouling policy and signage.
5. Parish Clerk – To liaise with D Morley in completing the schedule of works.

Signed _____

Date _____